

Buckland Newton Village hall

Minutes of the committee meeting held on Monday 17th July 2023

1. Attendance Nicki Barker(NB), Ian Scott(IS), Jenny Ferreira (JF), Lyn Cox (LC), Sandi Stout (SS), Kate Parish (KP), Vinny Mckenna (VM) and Caron White (CW).
2. Apologies Katharine Hayens and Emma Hamilton.
3. Declarations of interest None.
4. Approval of Minutes of meeting 17th April 2023 Minutes were approved and signed by NB.
5. Matters arising
 - a. Stage curtains need re-hanging – a job for working party weekend.
 - b. The water heater filter has been replaced.
 - c. Other jobs for the working party – the garden including cutting back brambles. Touching up paintwork in the hall.
 - d. The gardener spends two hours each month strimming and generally maintaining the garden. KP suggested talking to the Parish Council regarding who they employ to do such work. Maybe the hall and Parish Council could jointly employ someone.
 - e. IS to contact the Piddle Valley Players about the bamboo screen and the three or four keyboards that have been left at the hall.
 - f. The contribution from the Parish Council regarding the Post Office has been received.
 - g. PAT testing – no stickers supplied so remaining stickers need to be removed. PAT testing to be done every two years.
6. Election of Officers

Chair – NB proposed KP and CW seconded.

Treasurer – Vinny will continue as honorary treasurer – CW proposed and IS seconded.

Bookings secretary – NB proposed IS/KH and SS seconded.

Minutes secretary – NB proposed CW and SS seconded.

Electrical Safety – NB proposed CW and SS seconded.

Safety and Fire – VM proposed KP and CW seconded.

Hall housekeeping – CW proposed SS/JF and NB seconded.
7. Treasurers report VM

There is £3,893.68 in the current account and £23,295.63 in the deposit account. Interest of £29.00 has been paid with an interest rate of 1.57%. NB raised investing money into a bond for higher return. We bank with HSBC but a Nationwide Bond has a 5% return which could raise £1000 from money sitting in the deposit account. Money in the deposit account would be tied up for one year. VM to investigate this and moving the accounts to Nationwide.

Regarding income – IS reported that there have been a lot of party bookings from families for which the fee is £20 (there is a concession for children's parties). IS proposed adding around 10% to all charges and will write to organisations using the hall ahead of the autumn start for regular bookings. The fees would stand for those that had paid in advance. IS will contact the Piddle Valley Players regarding fees for rehearsals and play week.

NB raised the cost of electricity. KP said that a grant could be applied for regarding youth club's use of the hall. Other future opportunities could be, for example, providing a space for school dinners to be prepared. It would be good to have another advertising push in the autumn to encourage more bookings including corporate bookings. On this front, a farming organisation has booked for the winter. KP will advertise the hall on Facebook.

8. Work required on the hall

- a. Ceiling – CW to respond to email from Western Industrial asking questions regarding the cost of replacing the light diffusers and whether the cost of the tiles is included in the quote. Once a quotation has been received, NB will write to the Fete Committee requesting a contribution towards this.
- b. Fridge replacement NB – the fridge is costing £300 per annum to run. A new more efficient fridge with plastic boxes is necessary to save energy costs. After discussions about potential suppliers and models it was decided that KP would order a new fridge and arrange for the old one to be removed.
- c. TV licence – VM has replied to the email from the licensing authority to confirm that the hall does not have a TV. Suggested that IS could

add a line to the hirers agreement regarding hirers not being able to access live TV programmes. KP said that she would remind youth club members.

- d. Oil Delivery – Oil has been delivered. NB suggested that more security, for example a bolt at the bottom of the door in addition to the lock is needed. After discussion, it was decided to leave the gates and react if oil thefts take place in the village.
- e. Clean up weekend 12/13 August Start time 10am
Interior jobs include touching up paint work, sorting out mould problem in disabled toilet and sorting magnetic locks in the cloakroom which are proving tricky to use when a bar is in progress.
NB to check paint supplies.

9. AOB -None

Meeting closed at 7.08pm