

BUCKLAND NEWTON VILLAGE HALL COMMITTEE

Minutes of the Committee Meeting held at the Village Hall on 3rd March 2011 at 8.00 pm

ATTENDANCE

Nicki Barker [NB] (*in the chair*), Jeremy Collins [JC], Jenny Grinter [JG] (*deputising for Gill Nell*), Jan Marpole [JM], Trevor Marpole [TM], Fran Parker [FP], Janet Shaw [JS], Sue Sulkin [SS].

	<u>ACTION</u>
1. <u>APOLOGIES</u> Emma Munday [EM], Gill Nell [GN], Ian Scott [IS], Brian Wells [BW]	
2. <u>DECLARATION OF INTEREST</u> There was no declaration of interest by any member present.	
3. <u>APPROVAL OF THE MINUTES OF THE MEETING HELD ON 7TH DECEMBER 2010</u> Approval of the Minutes for the meeting held on 7 th December 2010 was proposed by Jan Marpole, seconded by Trevor Marpole and agreed unanimously by those present at that meeting and signed by the Chair.	
4. <u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 7TH DECEMBER 2010</u> i. <u>Fire Safety Report.</u> Ian Scott had not yet checked in the metal box in the attic. ii. <u>Heating System.</u> Appeared to be running satisfactorily. Oil should not need ordering until summer. Noted that oil is insured against theft but not against damage to the ground if a leak occurred. iii. <u>General Repairs.</u> Pipe in kitchen had been insulated. Drain cover in front car park was not currently causing problems. Cage over boiler flue and trunking over oil supply pipe to be obtained and fitted. Fence panel to adjoining garden has been replaced.	IS TM
5. <u>FINANCIAL REPORT</u> Sue Sulkin reported as follows: HSBC Account: £1,230.02 CAF Account: £24,019.94 10% discount on insurance has been negotiated – down from £706.86 to £630.84 – as members of DCVA. Now includes extended cover for Trustees, loss of income and loss of cash. A quote had been obtained for plastic feet for the chairs at £1.20 per chair. Agreed that samples should be obtained before deciding on fitting to all chairs. Tai Chi classes had been discontinued after 5 sessions due to lack of interest. Housing Association and Wayfarers have returned to the Hall from the Parish Rooms. A heater to be obtained for the Committee Room at a cost of	

approximately £26. A theatre company from Falmouth had approached Sue Sulkin offering to put on a production at a cost to the Hall of £300; Hall would have to carry out all publicity and would retain revenues from production. Agreed not viable and better to have Artsreach productions in the Hall. Last Artsreach production raised £49 from box office and £34.10 from refreshments; total income for the Hall this season from Artsreach was £261. Fran Parker, John Butler, Ian Scott and Katherine Hayens thanked for their efforts.

6. **GARDEN WORK**

Thanks were extended to Jill Southam for work done in the garden.

7. **ITEMS REQUIRING ATTENTION IN THE HALL.**

Other than those covered under Matters Arising, items needing attention were: Curtain hook eyes on some curtains; lighting on left-hand side of hall (loose connection?) and cloakroom light.

8. **ARTSREACH EVENTS**

2011 season had now finished. A popular item was promised for next year, but it is not known exactly which events will be allocated to Buckland Newton.

9. **WAY FORWARD ON KITCHEN**

Two options were tabled, based on estimated prices; these being one from Magnet at £3,800 (plus additional cost for flooring, electrics, extractor fan, hatchway alterations and removal of old units) and one from Charlie Gorton at an all-inclusive cost of c. £4,700.

The following is a summary of the discussions:

- Sources of funding were not yet clear
- Likely costs would be between £5000 and £6000
- A fairly clear concept of the design had emerged
- Part of the committee room would not be included in the kitchen area
- A complete 'turnkey' package to include the floor, plumbing, extractor fan, electrics, plastering, carpentry and tiling was envisaged
- An external project manager would be needed
- The worktop should be replaced
- Work needed to be carried out in the summer holiday period
- The kitchen layout proposed by Magnet looked a sensible one as the starting point for design, and should be basis for Simply Kitchens of Sherborne to provide a price
- Charlie Gorton to be asked if he would use Magnet units rather than Houghton and also his timeframe

We would then have 2 fairly direct comparisons to judge on their

cost, their merits and our concerns.

10. **PLAYGROUP UPDATE**

Emma Munday had provided the following update: The school had confirmed they would start running a playschool in school from September 2011, taking children from the term they turned 3 years old. This meant that many of the children would start going to the school, and Toddlers as it was now would reduce in numbers. Those parents left behind with younger children had said they would want to keep running a group but might reduce to one day (depending on numbers). Hopefully they would need a lot less storage as well. One issue that had been suggested was that rent for Toddlers at the village hall would be paid one year in advance (to give Toddlers a helping hand financially before the school absorbed the majority of available funds with the setting up of a new playschool).

11. **CONFERENCE ON ENERGY CONSERVATION FOR COMMUNITY BUILDINGS**

A brief report was given on this conference

12. **AOB**

No matters raised.

13. **DATE OF NEXT MEETING**

Thursday 14th April 2011 at 8.00 pm. AGM 9th June 2011.

The meeting closed at 9.05 pm.