

BUCKLAND NEWTON VILLAGE HALL COMMITTEE

Minutes of the meeting held on 4 October 2007

Present:- Ian Scott, Sue Sulkin, Nicki Barker, Janet Burnett, Chris Hildred, Carol Mason (for Playgroup), Bridget Baker

Apologies were received from Jeremy Collins, Keith Wright

Minutes:- the minutes of the last meeting were agreed and signed.

Election of Officers

Election of the following officers was proposed by Nicki Barker, seconded by Bridget Baker and approved by the meeting:-

Chairman	Ian Scott
Treasurer	Sue Sulkin
Minute Secretary	Jeremy Collins

Ian and Sue both agreed to stay in office for one more year but would then hand over to someone else. The post of Secretary is still vacant. Although Jeremy is (we hope) still willing to do the Minutes, it would be useful to have someone to do correspondence etc. It was agreed Sue would put a notice in the Newsletter asking if anyone is interested in joining the Committee and if so to get in touch with a committee member.

ACTION SUE

Hall Improvements

Ian thanked Chris Hildred for the magnificent job he and Vic Miles are doing on the toilet and cloakroom/bar area, and for organising the very successful working day in August. Chris now has all the materials to finish the project. He thinks there is about another 20 hours of work left to do before all is complete. Carol Mason reported that there have been some problems with Chris working while Playgroup are in the Hall. It was agreed that if Chris wanted to work early in the morning until 8.30am on Playgroup days this was fine but after 8.30am Playgroup needed to do their health and safety checks ready for the session at 9.00am. It was hoped Chris would be able to work outside Playgroup hours, especially as half term is coming up soon.

There are still a few jobs that didn't get done by the working party, eg some of the guttering needs repair, outside painting at the back of the hall, damp patch in the committee room. Chris agreed to ask Trevor Marple's advice about the gutters and also new wiring needed for the lights in the toilets. Ian will talk to Graham, foreman at Snooks the builders, for advice about the damp patch in the committee room, as it seems the path Snooks laid during the Hall refurbishment project, is probably causing the problem.

Janet Burnett pointed out that the kitchen needed a Spring clean and offered to try to arrange a working party from the Lunch Club to do this.

ACTION CHRIS, IAN, JANET

It was suggested another general working day should be arranged in the Spring.

Financial Report:-

Sue Sulkin reported as follows:-

The present bank account balances are:-

Money Management Account (less money from Fete etc towards refurbishment)	£971.00
Treasurer's account	£236.27
CAF account	£24215.12

The Fete has given us £400 this year, which added to our £2000 saving fund for the toilet/bar project amounts to £2400. We have paid £2163.88 to Chris for materials and £410 to the plumber. The excess will be taken from the interest on the CAF account.

Bookings:- Kate Sowerby is hoping to organise a weekly gym session.

Sue will put an advert in the Lydden Vale News giving one or two hiring prices to try to get a few more weekend bookings.

ACTION SUE

Garden:- We hope to find a team of volunteers to look after the bed by the patio. Carol said that Playgroup have sown some seeds there.

Electric Scooter:- Peter Sowerby has offered the Village the use of Anne's electric scooter. At present Peter Graham has it but when he has finished with it, it will be available to someone else. All maintenance bills will be sent to Peter Sowerby.

Cleaning:- The cleaning cupboard has been kept locked while the refurbishment has been on going as Chris has been using it to store his power tools etc, meaning some users haven't been able to clean up. This problem will be resolved when the work is finished and the cupboard can be left unlocked. Carol asked that the cupboard be kept locked during Playgroup. It was agreed the key could be kept on a hook by the cupboard but out of reach of the children.

Sue has spoken to Playgroup about containing their equipment and asked that the Toddlers do not slam against the main doors, which seems to occur at the end of Toddlers sessions while the equipment is being put away. Carol responded that Playgroup often have to tidy chairs etc left by other users and empty full rubbish bins,

which they do without complaining. She has spoken to all Toddler Mums asking them not to let their children run into the doors.

Artsreach and Moviola

Events for the Autumn

Tues 9 October

Mon 22 October

Thurs 13 December

“Becoming Jane”

Children’s theatre “Silly Billy”

New Scorpion Band Christmas Show

Health and Safety

Electrical tests – the 5 year certificate issued on completion of the hall refurbishment project is due to expire. Ian will ask the District Council if its acceptable for us to get another 5 year certificate or whether we have to have annual tests. He will also talk to the District Council to see whether we can dispense with the electric fire alarm and replace it with a manual system. There is a problem with testing the stage lighting bars. Ian will get advice from AGS who supplied the lights.

ACTION IAN

Alcohol licence

The present licensing system is under review.

Computer project

We have been chosen by Dorset Community Action (DCA) as one of the village halls to receive a broadband connection, laptop computer, printer and e-mail address. It was agreed that Ian should accept the offer on our behalf. A computer club for “over 50s” will be starting at Cerne Abbas village hall. About a dozen people from Buckland Newton have shown interest and will be starting at Cerne Abbas until facilities are available at Buckland Newton. David Morris has expressed an interest in running the class. It was agreed to invite someone from DCA to the next Committee Meeting to explain the details to us.

ACTION IAN

Any Other Business

Sue reported that on Thursday 27 September she got a call to say the urinal wasn’t working at the Hall. As Playgroup was in for the morning session and there was a memorial service in the afternoon, prompt action was necessary. Unable to get hold of Chris Hildred, Sue called on Stephen White. By the time Stephen arrived, Chris had sorted the problem out. It was agreed to offer Stephen £10 as a call out fee.

Date of next meeting – Tuesday 4 December 2007

